

cfps associate programme

Angela Woodhouse – CV

Key information

Key skills or areas of expertise

- Public Engagement through scrutiny
- Scrutiny reviews of external agencies
- Work programming
- Scrutiny Re-structures/ new structures
- Call-in
- Councillor Call for Action

Experience and background

Relevant professional / academic qualifications

Politics and Social Policy BA Hons (2:1)

Employment / professional history (most recent first)

Overview and Scrutiny and Policy Manager , Maidstone Borough Council
(February 2009 to Present)

Responsible for ensuring the effective operation and delivery of the policy and performance service at Maidstone and the overview and scrutiny Services at Maidstone and Tunbridge Wells Councils.

- taking a lead, in consultation with the Director of Change and Environmental Services, for developing and implementing innovative, yet practical ideas for improving the policies, structure and services of the Council;
- maximising the effectiveness of the scrutiny process ensuring that the Council's overview and scrutiny committees are properly supported.
- ensuring that the Leadership of the Council is supported with an effective strategy, intelligence and research support;
- ensuring that the Council is abreast of relevant policy developments nationally and regionally;
- ensure that the Council has effective forward planning arrangements and effective business planning and monitoring arrangements to ensure the organisation has clear priorities which are delivered.
- ensure that service strategies and wider Council plans resonate with the Council's overall policy stance; and

Overview and Scrutiny Partnership Manager, Maidstone and Tunbridge Wells
Borough Councils (April 2007 to February 2009)

Responsible for ensuring the effective operation of a joint overview and scrutiny service at Maidstone and Tunbridge Wells Borough Councils through managing the overview and scrutiny teams and services at Maidstone and Tunbridge Wells.

Overview and Scrutiny Manager , Maidstone Borough Council (November 2005
to April 2007)

Responsible for the efficient and effective running of the overview and scrutiny service including the management and development of the service and preparation of training plans and service plans.

Principal Democratic Services Officer Scrutiny, Thurrock Council (February 2004
to November 2005)

Responsible for managing the work of the scrutiny committees for the council, leading on reviews, managing two scrutiny officers and supporting the democratic services manager at full council meetings.

Committees and Scrutiny Officer, Dover District Council (January 2002 to February 2004)

Supporting three scrutiny committees through completing background research, identifying witnesses and site visits relevant to the inquiries of the committees and helping service the needs of the committees. Managing and coordinating committee inquiries and writing committee reports.

Assistant Personnel and Training Manager, Sainsbury's (December 2000 to December 2002)

Delivering training to management team and store colleagues, responsibility for the administration of the appraisal system and supporting the personnel and training manager in their duties. Compiling reports, conducting disciplinary investigations and hearings.

Recent work undertaken

Tunbridge Wells Borough Council:

Devising and Implementing a new scrutiny structure and setting up the scrutiny partnership across two councils.

Piloting CCfA and introducing protocols across two councils