

cfps associate programme

[PETER EDWARDS] – CV

Key information

Key skills or areas of expertise

Leading Democratic Services at Surrey County Council and as an interim manager at the London Boroughs of Richmond upon Thames and Croydon, and at Sheffield City Council. I was responsible for the scrutiny function at all of these authorities.

Governance and democratic services including the new council constitutions, executive decision-making, scrutiny, as well as project and staff management, and interim management and consultancy.

Tutor for Local Government Group, South East Employers and the IDeA on all aspects of the Democratic Services function including council constitutions, decision-making, scrutiny and working with Members.

Experience and background

Relevant professional / academic qualifications

Educational and Professional Qualifications

IDeA Advanced Management Leadership Programme, Ashridge College, 2004

NVQ Level 5 in Management, University of Greenwich, 1996

MA in Local Government, University of Kent at Canterbury, 1977

Institute of Chartered Secretaries and Administrators, Kingston Polytechnic, 1975

Membership of Professional Organisations

Fellow of Institute of Chartered Secretaries, 1989

Member of Association of Council Secretaries and Solicitors, 2001

Employment / professional history (most recent first)

1991 - 2006 Head of Democratic Services, Surrey County Council
1997 - 2000 Deputy Clerk, Surrey Police Authority (on secondment)
1997 - 2001 Secretary, Surrey Probation Board (on secondment)
1986 - 1991 Principal Business Planner, Surrey County Council
1983 - 1986 Head of Secretariat, London Docklands Development Corporation

Recent work undertaken

Name of organisation: **Centre for Public Scrutiny**

Brief description of work undertaken

Associate Consultant, Mar - July 2008

Review of overview and scrutiny function in Eden District Council following change -over to Leader and Cabinet system, working with Members and senior managers.

Successfully completed peer review of scrutiny arrangements in Cumbria County Council.

Name of organisation: **Sheffield City Council**

Brief description of work undertaken:

Interim Director of Modern Governance, May – Dec 2009

Leading on management of governance and involvement, elections, democratic services, scrutiny and councillor support functions and formation of new teams and organisational change in England's 4th largest authority.

Name of organisation: **Oxfordshire County Council**

Brief description of work undertaken

Interim Review Manager, Dec 2008 – Apr 2009

Led on scrutiny, strengthened team management in a period of change and project managed review teams, leading on a major review of Democratic Services.

Name of organisation: **Local Government Association**

Brief description of work undertaken

Management Consultant, May – July 2008

Advised on governance issues, on developing the role of councillors within the Association, and on strengthening working with member councils.

Name of organisation: **London Borough of Richmond upon Thames**

Brief description of work undertaken

Interim Head of Democratic Services, Oct 2007 – Feb 2008

Led Democratic Services and scrutiny teams through change as interim manager, providing leadership, introducing new working arrangements and developing team working.

Name of organisation: **London Borough of Croydon**

Brief description of work undertaken

Interim Assistant Head of Democratic Services, Mar – Sept 2007

Led Democratic Services and managed support to full council, cabinet and scrutiny functions, together with Member services and development, and neighbourhood partnership.